



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

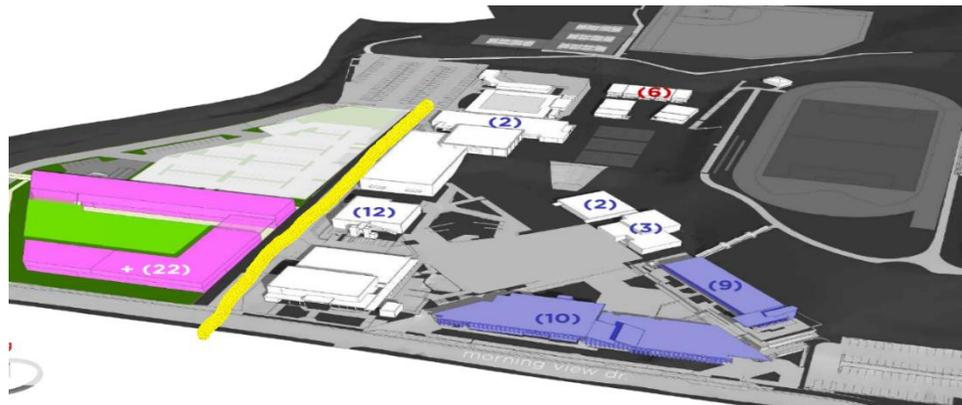
**Architectural/Engineering Design Services
Malibu High School
Phase 1 Campus Plan Project RFQ
Questions & Answers
February 17, 2020**

- 1) Is the District going to arrange for a site visit? It will be useful, along with the master plan put together by LPA, in coming up with ideas requested in the RFQ.
 - a. **No, a site visit will not be planned.**

- 2) Please provide clarification on the cover letter required statement: "Respondent's letter must also contain the following statement: "In addition, we certify that we have thoroughly examined the RFQ requirements and our proposed fees cover all the services that we have indicated we will provide and that the District has requested." Please be advised that under Fee Proposal section of the SOQ "we must provide a Schedule of Rates" we aren't proposing fees.
 - a. **The required paragraph noted above will be amended via an addenda. Firms are to only submit fully burdened hourly rates.**

- 3) Can you provide any additional detail regarding the construction budget, breakdown by new construction, infrastructure, site, demolition?
 - a. **There is no additional information at this time.**

- 4) Can you provide any information about preferred locations of bus stop during phase 1 construction and at the conclusion of Phase 1?
 - a. **Please refer to the picture below. The area highlighted in yellow currently serves both as a fire lane and as the current drop-off/pick-up lane for buses. The District operates five (5) 40 ft. buses daily. The intent is to continue to use this lane during Phase 1 construction and at the conclusion of Phase 1.**



- 5) Will a traffic engineer be required for this scope of work?
 - a. **Yes, a traffic engineer will be required for this scope of work.**

END OF Q&A RESPONSE

ADDENDUM #1

Revise & Replace “Section III. STATEMENT OF QUALIFICATIONS – a. Cover Letter” of the issued RFQ dated 2-5-20 per response to question #2 of the Q&A responses.

Please replace & use the following paragraph as part of the requirement to be included in firms cover letter.

a. Cover Letter

Provide a cover letter including identification of the project principal (authorized to represent the firm regarding all matters related to the proposal and who will be available, knowledgeable, and regularly attentive to the District, brief introduction of proposed team, and an acknowledgement of any addenda, if issued. Respondent’s letter must also contain the following statement:

“We have read the District’s Request for Qualifications (RFQ) for Architectural Design Services and fully understand its intent. We certify that we have adequate personnel, equipment, and capabilities to provide the District’s requested services that we have indicated we can provide. We understand that our ability to meet the criteria outlined in the RFQ shall be judged solely by the District. In addition, we certify that we have thoroughly examined the RFQ requirements and our proposed hourly rates will cover all the services that we have indicated we will provide and that the District has requested, and we acknowledge and accept all terms and conditions in this RFQ.”