



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Meeting Minutes

Subject	Facilities District Advisory Committee – Santa Monica (FDAC-SM)
Date	December 4, 2017
Time	4:30 pm – 6:30 pm
Location	FIP Office

1. Call to Order

4:37pm Joan Krenik calls the meeting to order with quorum

a. Roll Call:

Ann Bowman	Joan Krenik
Judith Meister	Emir Phillips (absent)
Karen Ginsberg	Craig Hamilton
Dennis Crane (absent)	David Kaplan
Sam Levitt	Karen Kushi
Erik Malin (absent)	Thomas Malayil

Board Liaison:

Laurie Lieberman	Ralph Mechur
------------------	--------------

Staff:

Steve Massetti	Kathy Staib
Carey Upton	Alan Braatvedt (absent)
Dr. Ben Drati (absent)	Sheere Bishop
Barbara Chiavelli	Kevin Klaus
Melody Canady	

2. Approval of Minutes

Motion to approve minutes made by Craig Hamilton, seconded by Joan Krenik
Judith Meister abstained (did not attend 10/9/17 meeting). 4/17/17 & 10/9/17
minutes approved.

3. Public Comments – n/a

4. Chairperson Communications/Reports

Craig Hamilton reports on meeting he and David Kaplan had with the design team on the
JAMS PAC Project.

5. Staff Communications/Reports

Carey Upton noted that GKK will be approved as the architect to do the ed specifications for
the district. He also mentioned that the BOC needs more members. Joan asked if it is a

SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

Santa Monica-Malibu Unified School District

Facility Improvement Projects/Measure BB - ES

2828 Fourth Street • Santa Monica • California 90405 • (310) 450-8338 • www.smmusd.org

conflict to be on both committees. Steve responded that he was not aware of a conflict. Sharon Suarez added that it may be difficult to have a quorum, just something to keep in mind.

6. Informational Items

- a. Brown Act Primer/Refresher – Sharon Suarez, OHSH
Steve introduced Sharon Suarez from Orbach, Huff, Suarez and Henderson, LLP to present a Brown Act Primer. See attachment. Ralph asked if Sharon can talk about emails, specifically how do committee members respond? Steve said to be sure not to hit “reply all”. Thomas added that he believed that part of the reason that this came about is that there is an EIR process that started and there were questions by somebody and an email went out. It may have been helpful to have a meeting before the EIR process to help avoid these questions. Thomas also noted that he is glad that the alternate sites for Samohi is finally on the agenda since he has brought it up at every meeting. Thomas asked if there was a problem with him recording the meetings in the future. Steve replied that in fact the meeting was being recorded right now.
- b. Samohi Parking, 7th and Michigan – Carey
Carey Upton presented. Ann noted that the current signage does not allow us to park after 4pm on our side (Samohi’s side) of the street and asked if the parking signs along 7th could be changed to allow us to park until 9pm for parents to attend a choir event or PTA meeting? Carey added that he thinks we easily have programs that go until 10pm and it is more reasonable to say 10pm. Carey indicated that he would send a letter to David at the City of Santa Monica. Joan Krenik noted that as a longtime parent, you can’t stop along Pico and it appears that not a lot of thought and consideration has been placed with our partner, the City about how we can move our kids around, adding that the current signage is very problematic. Ann added that the City of Santa Monica is making it very difficult for parents to park.
- c. WPFDF Project Update – Barbara
Barbara presented past summer work, upcoming 2018 summer work including possible HVAC work. Sam asked about what type of HVAC is being done at McKinley. Steve responded, split systems. Sam asked for a future agenda item to be HVAC details for McKinley, including locations and timing. Steve suggested bringing Gafcon to a future meeting.
- d. Lincoln Track and Field Update – Kevin
Kevin gave update of status of work. Joan asked about the plan for communication out to the parents. Ann asked if we are crewed up. Kevin responded that we need to establish how to fix the issue of finding the electrical lines in the concrete and finish the re-design before we can move forward. Karen reminded us that there is a jog-a-thon scheduled for early March. Kevin noted that they may be able to use the track. Sam asked about post work and the timing. Kevin responded that we’re not sure right now.
- e. HVAC Update – Kevin
Kevin to update workplans for the Bard units scheduled to be installed during winter and spring breaks. The districtwide thermal testing/study should be done by the end of December. Ralph asked if we can see a comparison of energy usage with the current units and the replacements as a future agenda item.
- f. Samohi Softball Update – Kevin/Alan
Alan gave updates.

- i. Construction Underway
Softball field should be completed by end of December. Sealy Field should be in general done by the end of December.
 - ii. Field Lighting Update
Lights should be done by the end of January.
- g. Samohi Campus Plan Update
 - i. Discovery Building – Elevation development Update – Alan/Barbara
Alan gave updates. Tennis court #7 is being redone. Tennis court #1 is being prepped for the relocatables. Ann asked if the storage shed at the west end (tennis court #1). Alan replied that it will stay in place. Alan also noted that the abatement of the Science & Technology buildings will be done over spring break. David asked to see the design for the entryway and requested that it be added as a future agenda item. Sam inquired about the targeted start date. Barbara replied spring 2019, DSA 2018.
Sam asked how GKK's ed spec work will affect the work at Samohi. Steve replied that the bulk of the ed specs for Samohi were done previously by Heery so GKK's work will not delay our construction. Judith asked if the demolition will be done over the summer of 2018. Alan replied that yes, it will start around June 10th.
- h. JAMS PAC Update
Barbara updated on the PAC status and reviewed the presentation. Steve briefed on the music rooms renovation. Thomas noted that the music rooms should be replaced. Craig added that the plaza with fence looks bad. David added that fencing the auditorium defeats the intention of the building being a community resource and also noted that there should be a special effort made to communicate to the committee and community what the plans are for the auditorium.
 - i. Phase 1 – 50% SD update – Carey/Barbara
- i. Environmental/Sustainability Issues – Carey
This item was tabled to the next meeting due to time constraints.

7. Action Items

8. Future Agenda Items

- a. Alternative Sites for Samohi
- b. Future Bonds
- c. McKinley HVAC details, including locations & timing – per Sam Levitt request (Gafcon to present?)
- d. Energy usage comparison between the old HVAC units and the replacements – per Raph Mechur
- e. Samohi, Discovery building, Design of entryway – per David Kaplan request
- f. Environmental/Sustainability Issues – This item was tabled from this meeting
- g. Safety, Security - legality issues in regards to egress & fencing. Capital/operational issues associated to chainlink and locks – per Sam Levitt
- h. Operations & Maintenance for the new buildings – per Judith Meister
- i. JAMS Field Update – per Steve
- j. Next Summer projects, ie. JAMS floor, HVAC, Fields, etc... - per Ralph Mechur
- k. ES Budget update - per Joan Krenik *Steve noted that this would be discussed at our next Full FDAC meeting.
- l. Communication Update – per Karen Kushi

9. Next Meeting(s)
February 5, 2018 from 4:30-6:30 at the FIP office
10. Adjournment
Motion to adjourn made by David Kaplan, seconded by Judith Meister. Unanimously approved.